

**NOTE:** This is a contract. Please fill out the following information exactly as you would like it to appear in the expo's Official Show Guide. Please sure to note all terms and conditions and sign last page.

## 1. Company Information

Company Name

Address:

City  State  Zip Code  Country

Phone:

Email:

Company Website

Email:

Contact Name:  Title:

## 2. Product Type

TIRES  AUTO PARTS  OIL AND LUBRICANTS  WHEELS  RETREAD

## 3. Type of company (select all that apply)

Manufacturer  Dealer

Distributor  Importer  Other, please specify:  \_\_\_\_\_  
specify

## 3. Booth # Desired

Option 1  Option 2  Option 3

## 4. Booth Style Selection [\(Please review Booth Styles Document here\)](#)

Floor space (1)  Price per m2 is either \$424/m2 or \$508/m2. Depending on map location. [See map here.](#)

Pre-Fabricated (2)  Price per m2 is either \$463/m2 or \$555/m2. Depending on map location. [See map here.](#)

Additional mandatory fees: \$700+ electricity & \$100 Wi-Fi

Additional mandatory fees: \$100 Wi-Fi

## 5. If pre-fabricated: Select your carpet color (All booths will be assigned either blue or grey carpet depending on location)

Grey or Blue (Free)  Red (\$45/m2)  Green (\$45/m2)

## 6. Booth size selection

6 M2     54 M2  
 9 M2     72 M2  
 18 M2     90 M2  
 27 M2     180 M2  
 36 M2     Other size \_\_\_\_\_  
specify

**7. Select your Sponsorship and Advertisements** ([Please see sponsorship & advertisements details here](#))

- |   |  |
|---|--|
| Conference Sponsor (\$5,000) <input type="checkbox"/>               | Stand alone poster in Expo Roll-up (\$1,000) <input type="checkbox"/>  |
| Expo official show guide & exhibitor gallery                        | Cell phone Charging Stations (\$1,500) <input type="checkbox"/>        |
| Full page (8.5" x 11.5") \$1,500 <input type="checkbox"/>           | Stand alone poster in Expo Entrance (\$1,500) <input type="checkbox"/> |
| 1/2 Page (8.5" x 5.25") \$950 <input type="checkbox"/>              | Expo Lanyards (\$10,000) <input type="checkbox"/>                      |
| 1/4 Page (4.25" x 5.25") \$550 <input type="checkbox"/>             | Exclusive sponsor of the Expo bag (\$12,000) <input type="checkbox"/>  |
| Front inside cover (8.5" x 11.5") \$2,500 <input type="checkbox"/>  | Other <input type="checkbox"/>   |
| Back cover (8.5" x 11.5") \$2,500 <input type="checkbox"/>          | _____  |
| Inside Back cover (8.5" x 11.5") \$2,000 <input type="checkbox"/>   | Other, please specify:   |
| Company pens at the registration (\$1,250) <input type="checkbox"/> |  |

**8. Organizer details and venue location**

**Latin Expo Group LLC:** 9840 SW 77th Ave Suite #203 Miami FL 33156 USA +1 786-293-5186  
 info@latinexpogroup.com

**Venue Location:** PANAMA CONVENTION CENTER Av Amador Panamá Rep. of Panamá

**Event dates:** July 9-11, 2025

**9. Badges**

Badge registration is located on our website at no charge ([click here to register for a badge](#)). Please do not register any clients or guests as "Exhibitors". ONLY company employees can be registered as exhibitors. There is no limit to how many badges you may register. Badges are picked up in person at the Panama Convention Center.

**10. Payment Due Dates**

Once your reservation is confirmed, your Company Profile will appear on our website [www.latintyreexpo.com](http://www.latintyreexpo.com) and [www.latinpartsexpo.com](http://www.latinpartsexpo.com) and you will be receiving an invoice to the email provided on Page 1.

**Payment due dates are as follows:**

All contracts and 25% deposits are due within 10 business days of the booth reservation.  
 \*\*\*\*\*Any booths missing a signed contract and/or deposit will be CANCELLED if not received.

**50% of the balance is due by November 15, 2024**

**100% of the balance is due by March 3, 2025.**

Any exhibitors with unpaid balances are subject to cancellation and penalties.

## 11. Payment methods

Login to your exhibitor account management page to pay by credit card online.

**Name on the card**  **Zip Code:**  **CVV:**   
**Credit card #:**  **Expiration Date:**   
**Amount to charge USD \$:**  **Card Type:** Visa  American   
**We authorize to save this card for future payments:** yes  no  Master card  Express

**Autorize Signature:** \_\_\_\_\_

**Card Holder Address**

City State Zip Code Country

## WIRE TRANSFER

**Wire Transfer/ Transferencia Bancaria:**  
**Beneficiary/Beneficiario:** Latin Auto Parts Expo, LLC  
**Bank/ Banco:** Wells Fargo Bank  
**City/State/Country//Ciudad/Estado/ Pais:** Miami, FL. USA.  
**ABA:** 121000248  
**Código Swift:** WFBUS6S  
**Código de fichas:** 0407  
**Cuenta #:** 8172787965

**Beneficiary Bank Address/ Dirección del banco beneficiario:**  
Wells Fargo Bank  
420 Montgomery, San Francisco, CA 94104

## CHECK

When sending a CHECK, please include:

REF: Latin Auto Parts Expo  
Company Name  
Primary Contact Person's Name  
Booth Number  
Address  
Phone Number  
Email Address

### Send check to:

Latin Auto Parts Expo, LLC.  
9840 SW 77 Avenue  
PH # 301  
Miami, FL 33156

## 12. Cancellations and refunds

Effective to November 15, 2024 show management will retain 50% of the total balance of each space canceled due to liquidated damages.

Effective November 16, 2024 - July 11, 2025 show management will retain 100% of the total balance of each space canceled due to liquidated damages.

## 13. Terms and Conditions

Show Management reserves the right to prohibit and/or accept or deny any exhibitors application. If Show Management deems a display or exhibitor objectionable to show interest, the exhibit shall be subject to removal or cancellation at the Exhibitor's sole expense. This reservation includes persons, things, conduct, printed matter, signs, or any item of poor character, which is in the sole judgment of Show Management, is detrimental to the Expo. This reservation may be enacted at any time, regardless of whether it is before or during the Show. In the event of such a restriction is enforced during the Show, Show Management shall not be liable for refund of exhibit space rental fees or exhibit equipment rental fees, except at its sole discretion.

Notwithstanding the foregoing, Show Management reserves the right to prohibit the sale and/or display of any products it considers unsuitable for the show or jeopardizes the show's safe operations. Exhibitor hereby expressly waives any right and all claims, actions or demands for damages, costs and expenses, including without limitation, legal fees, lost profits, and costs of goods sold, against the facility, show management, their directors, officers, agents, employees and/or servants for such restriction or removal.

Force Majeure Clause: Should events beyond the control of the Latin Auto Parts Expo, LLC. and the Latin American & Caribbean Tyre Expo, LLC., including but not limited to (1) acts of God, (2) war, including armed conflict, (3) strikes or labor disputes, (4) diseases, (5) government regulation or advisory (including travel advisory warnings), (6) civil disturbance, (7) terrorism or threats from terrorism, (8) curtailment of transportation services of facilities which would materially affect attendees from attending the conference, (9) disaster, fire, earthquake, hurricanes, (10) unseasonable extreme inclement weather, (11) shortages or disruption of the electrical power supply causing blackouts or rolling blackouts or other essential utilities, (12) facility or venue unable to host event, or (13) any other cause reasonable beyond the parties control, making the event commercially impracticable, impracticable to perform, illegal, or impossible to fully perform under this Agreement as the Parties originally contracted. In such case Latin Auto Parts Expo, LLC. and the Latin American & Caribbean Tyre Expo, LLC., may terminate this Agreement, without liability, upon written notification.

In addition, should registered attendees and exhibitors cancel reservations or registrations because of above stated reasons but not limited to airline flight cancellations, hotel - in the event of such a restriction is enforced during the Show, Show Management shall not be liable for refund of exhibit space rental fees or exhibit equipment rental fees, except at its sole discretion. Exhibitor hereby expressly waives any right and all claims, actions or demands for damages, costs and expenses, including without limitation, legal fees, lost profits, and costs of goods sold, against the facility, show management, their directors, officers, agents, employees and/or servants for such cancellations.

#### 14. Company Profile and website directory

Once your booth reservation is confirmed, you will receive an email with the instructions on how to access your account and revise your Company Profile (this profile will appear on our websites as well as on the Expo's Official Show Guide/Directory). Each company is responsible for submitting any changes to the Company Profile and/or contact information to Show Management via email to [info@latinexpogroup.com](mailto:info@latinexpogroup.com) or to make changes directory on the account website no later than May 1, 2025.

**No Company Profiles may be added/modified after May 1, 2025. Latin Expo Group, LLC. is not responsible for any errors and/or omission in the Expo's Official Show Guide.**

#### 15. Signature

By signing this document, I (the exhibitor) confirm that I have read, understood, and agree with the [Exhibitor Manual of the Latin Auto Parts Expo](#) and/or Latin Tyre Expo (which can be found on our website) and the above terms and conditions. I accept all electrical charges, Wi-Fi (Internet) charges, and all reservation prices and terms.

Date

Exhibitor Representative Name Printed

Signature

Company name